

Position Description

Position Title:	Registrar - Geriatric Medicine		
Reports to:	Unit consultant , Head of Unit and Divisional Medical Director		
Award / Agreement / Contract:	AMA (Victoria) DiT Agreement 2018 -2021		
Classification:	Registrar		
Hours per week:	43 (38hrs plus 5 hours training)		
Employment Status:	Full time – fixed term		
Reports:	EFT:	1	Direct Reports: Unit HMO
Financial Management:	Budget:	Nil	

Position Purpose

The Continuing Care Division provides inpatient and community care to our sub-acute and acute patients. Patients may undergo referral for assessment to a diverse group of inpatient, bed substitution and community services under program streams that include; Rehabilitation, Geriatric Medical management, residential care, health improvement programs (HIP) and hospital in the home (HITH)

Staff in the Continuing Care Division work with patients and their support people by guiding them and assisting them to achieve their negotiated goals and expectations.

Under the supervision of the unit consultant and working effectively and efficiently with the multidisciplinary team as Registrar you are responsible to ensure the right patient receives the right care at the right time in the right environment, mindful of efficient and clinically appropriate utilisation of health resources. As part of the multidisciplinary team you have shared responsibility for quality patient negotiated outcomes and you have direct supervision for the HMOs under your supervision

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation , Hospital in the Home and community based health services, Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs in excess of 8,000 staff across its sites; including over 1,000 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$900 million

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care. In early 2018, we are finalising our new Strategic Plan 2017-2022 with progressive priorities for the future including a refresh of our vision, values and brand to ensure we are best positioned to deliver contemporary, innovative and patient focussed care.

Austin Health is an equal opportunity employer and is committed to attracting and retaining a diverse workforce that reflects the community we serve. Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further.

Find out more at <http://www.austin.org.au/>

Local Work Environment

There are 4 positions at Austin Hospital, 3 at Heidelberg Repatriation Hospital, 3 at Bundoora Extended Care Centre, 2 at The Northern Hospital, 1 at Broadmeadows Health Care and 1 at Bendigo Health. Registrars rotate through these positions. A full range of aged care services including inpatient care (Rehabilitation, GEM, interim care, Orthogeriatrics, Stroke), consultative / liaison service, Community Rehabilitation Centre, ambulatory clinics (Geriatric Medicine, Wound management, Falls and Balance, Memory [CADMS], Continence and Chronic pain) and community care (Aged Care Assessment Service, residential aged care facility consultations [Residential Outreach] and other Community Programs) are available across the sites. All ward positions are supported by an HMO or Intern. Research opportunities are also available at each site, in areas including dementia, continence, service provision and development.

Each position is for 43 hours a week, including 5 hours of formal training. The positions are part of the Northern Aged Care Training Alliance, which also includes sites at St Vincent's / St George's and Bendigo Health. Trainees are encouraged to consider working between these metropolitan sites in different years of their training. After hours commitments vary between positions. Time is rostered free of clinical commitments each week with attendance at the fortnightly Victorian Geriatric Medicine Training Program Thursday afternoon sessions, and other training activities include a locally organised registrar training program **mandated**. Leave to attend conferences and study is a high priority, within awards. A unit handbook is available for all positions.

Position Accountabilities

Role Specific

- Work with the multi disciplinary teams caring for the patients in the Continuing Care Division to provide optimal care and ownership of patient outcomes
- Coordinate care and supervise the learning opportunities for HMOs and interns under your supervision
- Some direct patient care responsibility will be required to ensure equal division of work.
- Attendance at ward rounds, case conferences, family meetings, outpatient clinics.
- Liaise with the multidisciplinary team ensuring patient centered, high quality, clinically appropriate care is delivered to the right person at the right time and in the right place
- Responsibility for completion of discharge summaries and liaison with GP and the patients' specialist if required
- Attendance at Fortnightly Victorian Geriatric Medicine Training Program Thursday afternoon sessions, and other training activities include a locally organised registrar training program is **mandated**
- Take part in the out of hours cover roster

All Employees

- Comply with Austin Health policies and procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Participate in Austin Health's annual Performance Review and Development (PRD) program as required.
- Engage in processes to monitor service delivery and participate in improvement activities.
- Undertake not to reveal to any person or entity any confidential information relating to patients, employees, policies, and processes and not make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- Report incidents or near misses that have or could have impact on safety and participate in the identification and prevention of risks.
- Participate in the emergency incident response activities as directed.

Key Selection Criteria

Essential for Performance in the Position

- A commitment to Austin Health values.
- Current medical Registration with AHPRA (or eligibility for medical registration)
- Have appropriate training and experience in the field of Geriatric Medicine

Other Relevant Information

Pre-Existing Injury

Prior to any person being appointed to this position it will be required that they disclose full details of any pre-existing injuries or disease that might be affected by employment in this position.

Immunisation

Maintain appropriate levels of immunisation in accordance with Austin Health's Workforce Immunisation/Screening Policies, in the interests of yourself, all Austin Health staff, patients and visitors.

Austin Health Values

The Austin Health values play a critical role in shaping how we operate as an organisation. They influence our performance, planning, recruitment, training and development, along with our relationships with colleagues, patients and their relatives and friends. The Austin Health values set the standard that we expect all staff to live up to in the way they undertake their role and responsibilities across the organisation, our values:

Our actions show we care	We are inclusive and considerate. We appreciate one another, always listening and interacting with compassion.
We bring our best	We are guided by the needs of our patients, bringing commitment, integrity and energy to everything we do. We are passionate about delivering excellence.
Together we achieve	Our culture of collaboration means we work openly with our people, our community and beyond to achieve great outcomes.
We shape the future	Through research, education and learning we innovate, exploring new opportunities that will change health care for the better.

Austin Health is a Bully Free and Smoke Free Employer

Austin Health is committed to providing employees with a healthy, smoke free work environment where bullying and harassment does not occur. Consistent with this and Austin Health's corporate values of integrity, accountability, respect and excellence, Austin Health will not tolerate employees:

- Behaving in a bullying or harassing manner in the workplace; or
- Smoking on Austin Health premises or in Austin Health vehicles.

Document Review Details

Review date of Position Description:	
Manager Signature:	
<i>I, _____ (employee name), have read, understood and accept the content in this position description.</i>	
Employee Signature:	