

Position Title:

Classification:	Vascular Senior Registrar/Advanced Trainee (Fellow)
Business Unit/ Department:	Vascular Surgery Department
Agreement:	AMA Victoria - Victorian Public Health Sector Medical Specialists Enterprise Agreement 2013
Employment Type:	Fixed-Term Full-Time
Hours per week:	43
Reports to:	Director of Vascular Surgery
Direct Reports:	0
Financial management:	Budget: 0
Date:	2/8/18

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs in excess of 8,000 staff across its sites; including over 1,000 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$900 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further.

Find more at <http://www.austin.org.au>

Position Purpose

A registrar is required to perform the duties of the position efficiently, according to the standards of Austin Health. Austin Health will assist in meeting the training requirements of all Advanced Surgical trainees in accordance with the guidelines.

About Vascular Surgery

The Vascular Surgery Unit, as part of the Specialty CSU, is responsible for the provision of services within the specialty to patients across Austin Health. The Head of Unit is Mr Jason Chuen.

Located primarily at the Austin Hospital, the Unit is committed to the provision of high quality patient care and maintains an ongoing commitment to Under Graduate and Post Graduate teaching. Also provided is a consultative service for other Units within Austin Health. The outpatient clinic runs weekly at the Heidelberg Repatriation Hospital campus of Austin Health.

Ward 6 West is the neurosurgery and vascular surgery ward located on level 6 of the Austin Tower. There is also a comprehensive vascular laboratory co-located on level 6.

Purpose and Accountabilities

Role Specific:

- There are a number of surgical sessions and outpatient sessions per week, pre-admission clinics are included in the outpatients sessions for some units.

Clinical Care

- Participate in registrar presentations, audits and medical students teaching.
- Attend to all referrals within 12 hours
- Participate in Unit meetings and Clinical sessions.
- Participate in the on-call roster
- Perform after hours work and night duty as required.
- Provide a consultative service to other Units as required.
- Cover other surgical units as requested by the Hospital
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.
- Attendance at Division of Surgery audit is compulsory and attendance at Surgical Grand Rounds is expected.

Teaching and training

- Participate in both Under Graduate and Post Graduate teaching.
- Maintain log book

Research & Education

- Support is available for conferences and educational sessions
- Research is encouraged

Other

- Assist the Head of Unit in administrative duties as required.
- Assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment.
- Assist in the resolution of these issues.
- Abide by Austin Health corporate policies and practices as varied from time to time.
- Participate in Austin Health performance appraisal program as required.
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values: Integrity, Accountability, Respect and Excellence.
- Registered Medical Practitioner in the State of Victoria.
- Appropriate BST training.
- Have appropriate training and experience applicable field
- Demonstrated commitment to high quality patient care.
- Demonstrated capability and interest in research.
- Demonstrated commitment to teaching.
- Demonstrated ability to communicate at all levels.
- Demonstrated surgical competency

Desirable but not essential:

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
- Demonstrated understanding of Clinical Governance
- Demonstrated teamwork and collaboration
- Computer skills including use of email and the internet

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	